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K. Darby, Asst.  
ORLEANS TOWN CLERK

## FINANCE COMMITTEE MINUTES

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The June 14, 2012 meeting of the Orleans Finance Committee was convened by Chairman Ms. Gwen Holden-Kelly at 7:00 p.m. in the Nauset Room of the Orleans' Town Hall. Present constituting a quorum were Members; Mr. Dale Fuller, Mr. Paul Rooker, Mr. Mark Carron, Mr. Larry Hayward and Mr. William Weil. Member absent was Mr. Rick Sigel.

### Guests:

Mr. John Fuller, Selectmen liaison

### Public Comment

None

### Handouts : 21 on Video Tape

Chairman Holden-Kelly reviewed with the members a Reserve Fund Request handout which was attached to the agenda.

### Approval of Minutes : 35 on Video Tape

**On a motion made by Mr. Weil, seconded by Mr. Carron, the minutes of the May 3rd Finance Committee meeting was approved 5-0-1 with Mr. Hayward abstaining.**

**On a motion made by Mr. Weil, seconded by Mr. D. Fuller, the minutes of the May 7th Finance Committee meeting was approved 5-0-1 with Mr. Hayward abstaining.**

### Reserve Fund Transfer Request: 2:02 on Video Tape

**On a motion made by Mr. Carron, seconded by Mr. Hayward, the reserve fund transfer request for the Orleans Building Code of Appeals Department #01242001 line item #511300 in the amount of \$91.68 was approved 6-0-0.**

### Annual Town Meeting De-Briefing: 4:35 on Video Tape

Ms. Holden-Kelly mentioned the possibility of having one committee member spokesman at the town meeting. The committee discussed this and decided that it would be best to keep the same procedure in which different members speak for each article pro and con. Mr. D. Fuller mentioned that we should write and discuss the content of the pros and cons for each article at least a few weeks ahead of the meeting and try to keep them concise and to the point.



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### **Other Business:**      *10:26 on Video Tape*

Ms. Holden-Kelly proposed a briefing for the two new committee members going over the procedures, limitations, schedules, responsibilities and our charter at the July 12<sup>th</sup> meeting.

### **New Business:**      *14:22 on Video Tape*

Ms. Holden-Kelly would like the members review the follow-up list that is printed with the minutes and submit any additions that they feel should be added at the next meeting. Ms. Holden Kelly also mentioned that there is a project list that she has maintained and will forward the current copy to the members to be reviewed at the next meeting.

Mr. Carron mentioned the issue about working closer with the new officers of the Board of Selectmen (BOS) and the Town Administrator. Ms. Holden-Kelly stated that she and Mr. D. Fuller have already spoken to Mr. John Kelly last July and recently with Mr. Jon Fuller and stated that she is confident we will be able to work closer together on town financial issues that arise.

### **Boards, Committee and Department Reports:**      *20:36 on Video Tape*

Mr. Carron reported that at the BOS meeting of June 6<sup>th</sup> a presentation was given by the Orleans Water Improvement Association (OWIA) concerning the waste water issues. Scheduled at the June 20th BOS meeting will be a review of the final draft of the Weston & Sampson revised engineering report which will include more detail as requested by the BOS.

Mr. D. Fuller reported that at the May 23<sup>rd</sup> BOS meeting they discussed with town council the issues with the Cape and Vineyard Electric Compact (CVEC) contract. Subsequently many of the issues were resolved and approved by CVEC except for the buyout option in which if the town decides to exercise a buyout option before the end of the twenty year agreement then CVEC would want to be reimbursed for the remaining management fees that they would have received for the full term of the contract. The BOS would agree with paying out all management fees up to and including the purchase buyout date but not for the remainder balance of the contract.

Mr. Carron reported that at the Community Preservation Committee meeting held on May 3<sup>rd</sup> that there might be an issue with the state in how they are going to handle the CPA funds this year. The State House has drafted a bill for \$5 million which seems to be ambiguous and the Senate has drafted their own version of the bill which the committee prefers.



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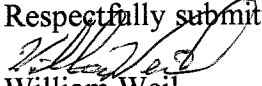
Mr. Rooker reported that at the Renewable Energy Committee meeting held today they discussed the CVEC purchase option and agreement with CVEC and Broadway Energy.

Mr. Carron stated that the Orleans Taxpayers Association (OTA) will sponsor a waste water summit of which many committees have been invited. The Citizens Forum will be observers since they are a non-partisan group, Community Partnership Group will ask some downtown members to attend but not representing the group, the Waste Water Steering Committee declined to attend as they are satisfied with the current proposal, the OWIA have agreed to attend, the Orleans Pond Coalition will be meeting in July but they were asked to respond prior to that as they hope to have the first summit meeting this month, the Peer Review Committee has not responded as of yet, a call was just put in to the Orleans Improvement Committee chairman as they were mistakenly left out of the original invitation. The OTA has asked Mr. Jim Trainer to be the moderator and they are in the process of asking a facilitator to attend. The OTA hopes to schedule the first meeting this month which they plan to last between three to four hours and then schedule another two to three meetings at a later date.

**Adjournment:** *50:35 on Video Tape*

**There being no further business before the committee the meeting was adjourned at 7:51 p.m.**

Respectfully submitted

  
William Weil  
Secretary

**Next Meeting:**

*Thursday June 28, 2012 at 7:00 pm in the Nauset Room at the Town Office Building.*



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### **Follow-Up Items**

- Discussion of adequacy of existing business management resources in Fire Department and consideration of possible FinCom recommendation to the Board of Selectmen on this issue
- Chief Quinn – report on Brewster’s use of a new ambulance using an existing box
- Better understanding of the flow of income generated by fees.
- Review merits of staying involved in the Old Kings Highway Historical District
- Financial concerns with vehicle and equipment replacement list
- Discussion of possible FinCom recommendation to the Board of Selectmen regarding filling position of Water Superintendent
- Turn back issue averages \$500,000
- Tour the Water Facility
- Administration Costs for the OES
- Review CIP procedures